

# Aga Khan Foundation, Afghanistan

## Job Opportunities

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Position Title: **Regional Natural Resources Management (NRM) Manager**

Report to: Regional Director

Duty Station: **Bamyan, Afghanistan**

Announcing Date:

Closing Date: **April 17<sup>th</sup> 2011**

Vacancy No:

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Aga Khan Foundation (AKF) is a private international, nonprofit, and non-denominational development agency. It seeks sustainable solutions to long term problems of poverty, with special emphasis on the needs of rural communities in mountainous, coastal and other resource poor areas across the world. Concentrating its efforts in health, education, rural development and strengthening civil society sectors, AKF's approach is based on long-term commitment that is maintained through political and social uncertainty.

Aga Khan Foundation, Afghanistan is part of a dynamic network of development agencies currently operating in over 30 countries across Central and South Asia and East and West Africa. AKF, A currently manages and implements the largest, multi-sectoral development programme within the network and has built a strong reputation with the Government of Afghanistan, donors and local partners in a number of technical fields. At present, it is seeking an exceptional individual to fill the position of **Regional Natural Resources Management (NRM) Manager** for its Regional Program Office in Bamyan, Afghanistan.

### Job Summary:

The Regional Natural Resources Manager is a member of the senior management team based at the Regional level, providing support to the Regional Program Manager on all NRM/Crops Development Programme related matters.

### Main Duties and Responsibilities:

- Manage the regional NRM team;
- Manage and plan the NRM department activities within the framework of the approved budget;
- Supervise the project implementation in target areas;
- Plan the crops teams activities as per their approved Year Plan of Operation (YPO);
- Participate in sector regional agriculture coordination meetings;
- Monitor and advise the NRM activities continuously on target bases;
- Monitor sites activities;
- Manage the performance of the sector's staff;
- Prepare progress report on monthly, quarterly and yearly bases;
- Identify training needs with staff and recommend for preparing needed training to them;
- Maintain close cooperation and collaborates with other sectors to coordinate sectarian activities in the region;
- Deep and broad the linkage with government and related NGOs and UN agencies;
- Provide appropriate and timely feedback, inputs, and advice to NRM Team, the Regional Manager, and relevant stakeholders on NRM/ Crops relevant matters which support program development initiatives and activities;
- Review and provide timely feedback and support on budgets relevant to NRM/Crop Development Programme in coordination with the Regional Director and Finance Department;
- Prepare monthly Cash Request for Crops Development Department to the Finance Department, if required;
- Coordinate the work with the other AKDN Agencies, NGOs and Governmental Agencies to cooperate with the RPM, if required;
- Any other tasks relevant to the Main Duties and Responsibilities of this position, as assigned by the supervisor.

**Required Qualifications and Experience:**

- University degree in Agricultural;
- At least 3 years of related work experience in the field of Agriculture;
- Experience in management positions with other agencies;
- Strong Communication, Problem Solving, Team Work, Leadership and Management Skills;
- Excellent written and verbal communication skills in English language; knowledge of Dari and/or Pashto is an advantage;
- Very good reporting skills in English;
- Proficient in Microsoft Office.

**Application:** Applicants meeting the above requirements are requested to submit a cover letter along with their CV and the names of three references electronically to [Jobs.afghanistan@akdn.org](mailto:Jobs.afghanistan@akdn.org). No later than **April 17<sup>th</sup> 2011** or submit hard copy to AKF, National Programme Office House No 43 Main Road Wazir Akbar Khan Kabul Afghanistan.

Only short listed candidates will be contacted for an interview.